



**MINUTES
REGULAR MEETING
June 21, 2016**

1. The Meeting was called to order at 7:29pm.
2. The Chairman read the statement in compliance with C. 231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, Danubio, DePhillips, Gabbert, Kasparian, Kelaher, and Chairman Chewcaskie. The following Commissioners were absent: DaPuzzo and Plumley.
4. Salute to the Flag was led by the Chairman.
5. The Chairman Remarks: There were no Chairman's Remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – May 17, 2016: Commissioner Kasparian motioned to accept the minutes from the April 19, 2016 Regular Meeting, Commissioner Danubio seconded the motion. The following Commissioners voted yes: Bonagura, Danubio, Kasparian, Kelaher and Chairman Chewcaskie. The following Commissioners abstained: DePhillips and Gabbert.
 - b. Special Meeting – May 17, 2016: Commissioner Danubio motioned to accept the minutes from the May 17, 2016 Special Meeting, Commissioner Kelaher seconded the motion. The following Commissioners voted yes: Bonagura, Danubio, Kasparian, Kelaher and Chairman Chewcaskie. The following Commissioners abstained: DePhillips and Gabbert.
7. Public Comments: Frank Palladino, 18 Sycamore Drive, Waldwick, NJ: Mr. Palladino thanked Commissioner Danubio for attending a recent council meeting in Waldwick.

In regards to the possibility of extending the trunk line interceptor in Wyckoff, which was discussed during the Work Session, Mr. Palladino asked that the Board when making a decision on the possibility of extending the interceptor do their due diligence and select a reasonable benchmark that will translate quickly to a breakeven point on the investment.

Mr. Palladino asked for more information regarding the WAS thickener improvements that Mr. Henderson had discussed during the Work Session. Mr. Henderson explained that the WAS Thickener Project would separate waste activated sludge from primary sludge when

entering the thickener and then co-mingle once on its way to incineration. This will improve operations of the gravity thickener and will reduce one cause of odor. Mr. Palladino expressed that he would like to share this information with the Mayor and Council of Waldwick. Mr. Hurwitz will provide Mr. Palladino with further information regarding the project. Mr. Henderson expanded on the explanation of the project that he had given during the Work Session stating that it is a 2 phase project. The first phase is part of the 2016 Projects and will involve pumping and piping improvements. The second phase is part of the 2017 Projects which is still pending NJEIT approval. It is the second phase where work will be done for the segregation of the two wastes.

8. Consideration for approval list of Resolutions dated June 21, 2016.

- a. The Commissioners voted on Resolution No. 51-2016, 53-2016 and 57-2016 by Consent Resolution. Commissioner DePhillips offered the Consent Resolution and Commissioner Gabbert seconded. All present Commissioners voted yes.

Resolution No. 51-2016 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for May 2016 and Health and Dental Benefits for June 2016 as follows: Payroll Account: \$192,644.73; Tax Deposit Acct: \$94,142.31; Health Benefits Contribution-Employer: \$111,477.65; Health Benefits Contribution Employee: \$9,319.15; Dental Benefits: \$4,014.52; PERS and Contributory Insurance: \$30,169.10; Operating Account: \$373,604.91; General Improvement Account: \$1,013,220.21; 2014 WWT Project Account: \$1,595.30; 2015 WWT Project Account: \$56,024.67.

Resolution No. 53-2016 – Proposed Sanitary Sewer Extension – 294 Voorhis Avenue, Wyckoff, NJ: An application was submitted on behalf of the Township of Wyckoff for a proposed sanitary sewer extension which would provide sanitary sewer services to 1 existing single family home. The project will contribute an average daily flow of 300 gallons per day, or 1 additional residential EDU. This resolution approves this application subject to the fulfillment of certain terms and conditions by the Applicant.

Resolution No. 57-2016 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority authorizing Stipend and License Incentive Payments to Supervisory and Managerial Employees: The Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority. 4 supervisory employees possess licenses that confer benefits on the Authority. 2 supervisory employees and 1 managerial employee have provided services to the Authority in a skilled trade. This resolution authorizes payment to Bart Brophy for License Incentive of \$4,500; Angelo DiPaola for license incentive of \$3,750; Alexander Lerch for License Incentive of \$1,500; Robert Genetelli for license incentive of \$6,000, William Eletto a trade stipend for \$1,000; Angelo DiPaola a trade stipend for \$1,000; and Andrew Agugliaro a trade stipend of \$1,000.

- b. The following Resolution was voted on separately. Commissioner DePhillips stated in the Work Session that he would be recusing himself from vote and discussion on this Resolution. Commissioner Gabbert offered Resolution No. 52-2016 and Commissioner Danubio seconded. The following Commissioners voted yes: Bonagura, Danubio, Gabbert, Kasparian, Kelaher and Chairman Chewcaskie.

Resolution No. 52-2016 – Resolution of the Northwest Bergen County Utilities Authority directing application be made to the Local Finance Board pursuant to NJSA 40A:5A-6 and authorizing its participation in the Bond Financing Program of the Bergen County Improvement Authority: This Resolution authorizes participation in the Bergen County Improvement Authority's Bond Financing Program. The Authority believes participation in the program will benefit the Authority due to reduced interest costs as a result of a guaranty by the County of Bergen on the debt service of the BCIA Bond Financing Program. This Resolution approves application be made to the Local Finance Board.

- c. The following Resolution was voted on separately. Commissioner DePhillips stated in the Work Session that he would be recusing himself from vote and discussion on this Resolution. Commissioner Kasparian offered Resolution No. 54-2016 and Commissioner Kelaher seconded. The following Commissioners voted yes: Bonagura, Danubio, Gabbert, Kasparian, Kelaher and Chairman Chewcaskie.

Resolution No. 54-2016 – Resolution to amend the Engineering Agreement of Chavond Barry Engineering Corp. that provides Engineering Professional Services required for the Incinerator Project: Chavond Barry Engineering Corp. is engaged to perform the services of Engineer in connection with construction administration and field inspection for the Authority's project to upgrade its air pollution control equipment. Chavond Barry was previously authorized to perform these services on a time and material basis at a not to exceed cost of \$450,000. Chavond Barry has expended additional effort beyond what was initially anticipated due primarily to the delay in the Project and hereby requests an amendment to their original proposal to perform additional construction administration and field inspection services required for the remaining work, which includes final phases of start-up, testing of the equipment and system integration, on a time and material basis at hourly rates at a not to exceed cost of \$200,000. This resolution authorizes the Authority to enter into an agreement with Chavond Barry for these additional engineering and professional services required for the project. This resolution further authorizes the Executive Director to execute the NJDEP Affidavit for Professional Services.

- d. During the Work Session Chairman Chewcaskie stated he would be abstaining from voting on the following two resolutions due to his participation in negotiating an agreement related to the project to take place at the properties described in the Resolutions. Commissioner Gabbert offered Resolutions 55-2016 and 56-2016. Commissioner Kasparian seconded. The following Commissioners voted yes: Bonagura, Danubio, DePhillips, Gabbert, Kasparian and Kelaher.

Resolution No. 55-2016 – Proposed Sanitary Sewer Extension – 269 East Crescent Avenue, Township of Mahwah, NJ, Block 127, Lots 1, 3-7: An application was submitted on behalf of Apple Ridge, Mahwah, LLC for a proposed sanitary sewer extension which would provide sanitary sewer services to a proposed multi-phased development consisting of 34 single family homes. The project will increase the average daily flow for by 1,210 gallons per day, resulting in a total of 34 residential EDUs. This resolution approves this application subject to the fulfillment of certain terms and conditions by the Applicant.

Resolution No. 56-2016 – Proposed Sanitary Sewer Extension – 145 Carlough Road, Upper Saddle River, NJ, Block 401, Lots 2 & 4: An application was submitted on behalf of the Borough of Upper Saddle River for a proposed sanitary sewer extension which would provide sanitary sewer services to a proposed multi-phased development consisting of 44 single family homes. The project will contribute an average daily flow of 12,600 gallons per day, or 44 residential EDUs to the Authority's system. This resolution approves this application subject to the fulfillment of certain terms and conditions by the Applicant.

9. Report of Committees:

- a. Finance Committee: Nothing further to report.
- b. Personnel Committee: Commissioner DePhillips informed the Board during the Work Session that Mediation has begun between the Authority and Local 11 regarding contract negotiations and it appears to be positive overall. At this stage the Union has to submit a financial package to the mediator. If the mediator feels that he can bring both sides to an agreement he will call another meeting. However, if he feels that is not the case then mediation with cease and the fact finding process will begin.
- c. Insurance Committee: Nothing further to report.
- d. Operating Committee: Nothing further to report
- e. Strategic Plan Subcommittee: The Wyckoff Expansion Taskforce held another meeting and Commissioner DePhillips briefed the Board during Work Session on the status. The discussions between the Authority and the Township continue to be positive. At this stage the task force needs to determination if the Township should survey neighborhoods to gauge interest or if the Authority should conduct economic and environmental analyses first to determine what neighborhoods would be desirable for expansion from a technical standpoint. In the meantime, a subcommittee of the task force will meet to identify areas that will be viable for extension of a trunk line interceptor. Once that is determined potential neighborhoods to be surveyed can be identified.

Commissioner Kasparian asked if the Township will enforce an ordinance to connect to the sewers if within 100' of a line. Commissioner DePhillips advised that was not

discussed at the meeting. Phase 1 currently seems to be the possibility of extending the trunk line interceptor on Wyckoff Avenue which the Township does not want to pay for, that would likely be on the Authority. However, expanding into the neighborhoods would have to be the responsibility of the town. The Council has conceptual buy in at this point but has not determined a benchmark yet for viability of expansion into neighborhoods.

- f. Building and Grounds Committee: Nothing further to report
 - g. Safety and Security Committee: Nothing further to report
 - h. Intellectual Technology Committee: Nothing further to report
10. Report of Treasurer – Short term investments – Approximately \$570,000 is being held at TD Bank in lieu of fees; approximately \$7.2 million is being held at Santander Bank at a rate of 0.51%; approximately \$3.4 million is being held at Bank of New Jersey at a rate of 0.50%.
 11. Report of Counsel: Nothing further to report.
 12. Report of Engineer: At the Work Session, Mr. Henderson stated that the Aeration Blowers and WAS Improvements Project will be bid this summer with bid submittals to be due on August 31st for award in September, pending the NJDEP's authorization to bid.

Woodside Avenue Sewer Line Collapse: The roadway is ready to be paved. The Borough of Midland Park would like to pave the entire street so the Borough and the Authority will likely have to enter into a shared services agreement. It will cost approximately \$70,000, with the Authority's share being about \$40,000. There is uncertainty at this point if the paving of the roadway that is the Authority's responsibility would fall under the emergency contract or if the work would need to be bid. More information is required before making a determination on the appropriate way to proceed on this matter.
 13. Report of Executive Director: Nothing further to report.
 14. Report of Superintendent: Nothing further to report.
 15. Old Business: No old business.
 16. New Business: No new business.
 17. Public Comments: No public Comments.
 18. Closed Session: The Board went into closed session at 7:42pm. Commissioner Danubio made the motion to go into closed session, Commissioner Gabbert seconded the motion. All present Commissioners voted yes to enter into closed session to discuss pending litigation, privileged attorney-client communication regarding contractual dispute.

The Board came out of closed session at 9:07pm by a Motion from Commissioner Kasparian and second from Commissioner Bonagura.

19. Adjournment: Commissioner Kasparian made a motion to adjourn the Regular meeting at 9:07pm. Commissioner Danubio seconded the motion. All present Commissioners voted in favor of ending the meeting at 9:07pm.



ALISON GORDON, SECRETARY